

The Women's Fund Board Meeting Minutes March 6, 2024

Call to Order

A Board meeting of The Women's Fund was on Wednesday, March 6, 2024, at The Women's Fund's office. It began at 12:01p.m. and was presided over by Kathrine Parsley.

Attendees

Board of Trustee members attending in person: Nadia Akaweih, Stephanie Hill-Franco, Monica Fulton, Jackie Macha, Elysa Nelson, Lisa Rogers, Mona Shah, Lauren Summerville, Martha Walton

BOT attending virtually: none

Staff members in attendance: Linda Rhodes, Anton Calvin, Camila Sosa, Jennifer Ramirez, Kaila Vargas, Bitsy O'Connor

BOT Absent: Yemisi Ariyo, Julie Hakim, Ginny Kirklin, Shaunna Mason, Wanda Mott, Jillian Nel, Stephanie von Stein Schusterman, Kathryn Tees, Kim Williams

(Advisory Board will be represented by Kathy Johnson)

Welcome and Announcements

Katherine

- **Call to order / "Mission Moment"**
- **Introduced Anton Calvin, new Development Manager**
- **Approval of Minutes** – After looking over the minutes from the 1/20 Board Retreat, Mona Shah made the motion to approve; Lauren Summerville seconded; all were in favor and the Minutes were approved.

Treasurer's Report

Lisa Rogers

- **Profit and Loss** – see handout: Total Income is up \$56,371 from last year; Salaries account for the largest Expense; cost of supplies up for various reasons (back in person still a factor); Professional fees down in large part due to no longer paying a grant writer and expense tied to the Evaluation Project;
- **Balance Sheet** – see handout: Accounts Receivable are mostly BOT Pledges; Overall, Assets higher at \$606k this year vs \$532k last year;
- **Budget vs. Actual** – see handout: under by \$13k, ahead of where should be
- **Amended Budget** – see handouts: Katherine P. said at the Retreat the Budget was approved in the red, so Lisa R. and Linda R. got together and amended it. Linda made changes and came up with a budget that is \$15k higher. Not included is the cost of an audit. Discussion ensued; Katherine said the Finance CMTEE would make a decision on an audit and will hopefully help get funders. Lauren wanted accurate payroll numbers, Linda said \$543,963 is correct. After more discussion, Katherine suggested tabling it for now and will vote by email. Lisa suggested calling BOT members for pledges now as could be a cash flow problem.
- All agreed to table approving the amended budget for now until Finance Committee decides on audit and that was budgeted for. To be discussed at upcoming Executive Committee Meeting in April.

Committee Reports

- **Advisory Board** **Kathy Johnson**

The AB is taking on the task of increasing membership, however a firm % goal has not been set. It will also serve as a Welcoming Committee at Membership Luncheons. Plans are to meet 2 weeks after the Wine Dinner.
- **Communications/Marketing** **Elysa Nelson**

Elysa asked if anything was needed from the Marketing/Development CMTE – and offered help to any other committees needing support.
Camila posting videos about the Wine Dinner on our social media platform (IG & FB); See The Padgett Group handout
- **Community Outreach** **Kaila Vargas**

See handout: Numbers are up; exciting we have a new WHAP class; Doc Talk look is new; Focus Group meeting soon for Mental Health Project; Lauren suggested we get our members to Doc Talk 4/25; Girl +1 to be held at Girl Scouts and BOT invited to attend to see in action; McGovern Awards underway
- **Development – See handout** **Monica Fulton/Jackie Macha**

Action Items:

 - ✓ Sign foundation letters
 - ✓ Purchase your Wine dinner Table/Tickets now (print deadline is March 15)
 - ✓ Assist with items for silent auction.
 - ✓ Donate bottle(s) of wine valued at \$25 or more to board wine basket (or call Adrienne at Phoenicia 832 -360-2222).

Jackie talked of “Buckets of money” being Fund-raisers/Foundations/corporations/individuals, and that we’re all in this; Invite ppl to the Wine Dinner!

Wine Dinner update:

 - ✓ Purchase your Wine dinner Table/Tickets now (print deadline is March 15)
 - ✓ Assist with items for Silent & Live auctions; See handout of details
 - ✓ Donate bottle(s) of wine valued at \$25 or more to board wine basket (or call Adrienne at Phoenicia 832 -360-2222).

Rockin’ Resiliency Luncheon – Sunday Nov. 3rd
Goal is \$300k; event chairs meeting 3/19

Foundation Grants:
Current Submitted: \$65k; Under development: \$65k. Sending personalized “Thank you” letters to all 12 Foundation Donors from 2023. Please sign today before you leave.
- **Executive Director’s Report** **Linda Rhodes**

Shopping Day at Christy Lynn Boutique Friday; Updates on Pat Sturdivant (fell) and Elaine Turner (death in the family). Please sign cards.

- **Motion to adjourn at 12:59 p.m.** made by Jackie; seconded by Monica Fulton; the meeting was adjourned at 1:12 p.m.

Mark Your Calendars:

- **Women’s Health Lecture with UHD:** Tuesday, April 9, 1:30 to 2:30 p.m. “Myths and Facts About Alcohol and Drugs”
- **Girl + 1 Healthy Living Workshop:** Saturday, April 13 – Girl Scouts San Jacinto Council
- **Wine Dinner:** Thursday, April 18, 6:30 to 9:30 p.m.
- **DOC TALK:** Thursday, April 25, 4:30 to 6 p.m. at Alliantgroup “Moms Who Do It All”
- **Board of Trustee Meeting:** Wednesday, May 8, noon to 1:15 p.m. at TWF offices
- **Membership Luncheon:** Friday, May 17, 11:30 to 1 p.m. at Tony’s

Submitted by:

Elysa Nelson

5/8/2024

Elysa Nelson, Secretary

Date approved